

## IMMIGRATION JUDGE (BALTIMORE)

### EXECUTIVE OFFICE FOR IMMIGRATION REVIEW (EOIR)

OFFICE OF THE CHIEF IMMIGRATION JUDGE

ATTORNEY

BALTIMORE, MD 21201

UNITED STATES

EOIR-16-1541469-JC

#### **About the Office:**

Applicants who have applied to previous Immigration Judge announcements and/or other locations must re-apply to this announcement to receive consideration for this location.

This position is in the Executive Office for Immigration Review, Office of the Chief Immigration Judge. The Executive Office for Immigration Review (EOIR) is responsible for adjudicating immigration cases. Specifically, under delegated authority from the Attorney General, EOIR interprets and administers the federal immigration laws by conducting Immigration Court proceedings, appellate reviews, and administrative hearings. EOIR consists of three components: The Office of the Chief Immigration Judge, which is responsible for managing the numerous Immigration Courts located throughout the United States where Immigration Judges adjudicate individual cases; the Board of Immigration Appeals, which primarily conducts appellate reviews of the Immigration Judges' decisions; and the Office of the Chief Administrative Hearing Officer, which adjudicates immigration-related employment cases. EOIR is committed to providing the fair, expeditious, and uniform application of our Nation's immigration laws in all cases.

More than one position may be filled from this vacancy announcement.

#### **Job Description:**

Immigration Judges preside in formal, quasi-judicial hearings. Proceedings before Immigration Judges include but are not limited to deportation, exclusion, removal, rescission, and bond. Immigration Judges make decisions, which are final unless formally appealed, in connection with these proceedings, exercise certain discretionary powers as provided by law, and are required to exercise independent judgment in reaching final decisions. Immigration Judges may be required to conduct hearings in penal institutions and other remote locations.

#### **Qualifications:**

Applicants must have an LL.B. or a J.D. degree and be duly licensed and authorized to practice law as an attorney under the laws of a state, territory, or the District of Columbia (include date of admission to the bar). Applicants must be U.S. citizens or nationals and have a minimum of seven years of relevant post-bar admission legal experience at the time the application is submitted.

All qualifications must be met by the closing date of the announcement.

**Salary:** \$137,996.00 to \$168,700.00 / Per Year

**Travel:** 50% or Greater.

#### **Application Process:**

Vacancies are posted for individual cities. Multiple cities may be posted at or about the same time. Applicants must submit a separate application for each vacancy announcement, i.e. city. Each application must contain the vacancy

announcement number and location of the position. Single applications listing multiple cities or vacancy announcements will be rejected.

Interested applicants must provide a resume or any other written format you choose. Applicants must provide a writing sample and also submit a separate, detailed narrative supplemental statement addressing the Quality Ranking Factors stated above in relation to the applicants qualifications, and, if current or former government employees, copies of their most recent performance appraisal and their latest SF 50, Notification of Personnel Action. When submitting a resume, please include specific dates employed and if work was performed on a part-time or full-time basis.

The application package must be received by 11:59 PM, Eastern Time, on the closing date of this announcement. Please submit your application through USAJOBS. The list of required documents can be found in the USAJobs announcement.

1. If you do not already have an account, please create a USAJobs account before applying [Create an Account](#). You will be able to upload your resume and supporting documents and complete your profile prior to applying.

2. Once you have an account, apply to the USAJobs vacancy: <https://www.usajobs.gov/GetJob/ViewDetails/419762600>

APPLICATIONS WILL NOT BE ACCEPTED IF THEY ARE SUBMITTED BY TELEFAX. OR SENT USING GOVERNMENT-PAID POSTAGE OR FRANKED ENVELOPE.

**Application Deadline:** Saturday, November 21, 2015

**Relocation Expenses:** Relocation expenses will not be authorized.

**Number of Positions:** 1

*Updated April 7, 2016*

## Department Policies

**Equal Employment Opportunity:** The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, political affiliation, marital status, disability (physical or mental), age, sex, gender identity, sexual orientation, genetic information, status as a parent, membership or non-membership in an employee organization, on the basis of personal favoritism, or any other non-merit factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice.

**Reasonable Accommodations:** This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

**Outreach and Recruitment for Qualified Applicants with Disabilities:** The Department encourages qualified applicants with disabilities, including individuals with targeted/severe disabilities to apply in response to posted vacancy announcements. Qualified applicants with targeted/severe disabilities may be eligible for direct hire, non-competitive appointment under Schedule A (5 C.F.R. § 213.3102(u)) hiring authority. Individuals with targeted/severe disabilities are encouraged to register for the Office of Personnel Management (OPM) Shared List of People with Disabilities (the Bender Disability Employment Registry) by submitting their resume to [resume@benderconsult.com](mailto:resume@benderconsult.com) and referencing "Federal Career Opportunities" in the subject line. Additional information about the Bender Registry is available at [www.benderconsult.com](http://www.benderconsult.com). Individuals with disabilities may also contact one of the Department's Disability Points of Contact (DPOC). See list of [DPOCs](#).

**Suitability and Citizenship:** It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background

investigation. Congress generally prohibits agencies from employing non-citizens within the United States, except for a few narrow exceptions as set forth in the annual Appropriations Act (see, <https://www.usajobs.gov/Help/working-n-government/non-citizens/>). Pursuant to DOJ component policies, only U.S. citizens are eligible for employment with the Executive Office for Immigration Review, U.S. Trustee's Offices, and the Federal Bureau of Investigation. Unless otherwise indicated in a particular job advertisement, qualifying non-U.S. citizens meeting immigration and appropriations law criteria may apply for employment with other DOJ organizations. However, please be advised that the appointment of non-U.S. citizens is extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis. All DOJ employees are subject to a residency requirement. Candidates who have lived outside the United States for two or more of the past five years will likely have difficulty being approved for appointments by the Department Security Staff. The two-year period is cumulative, not necessarily consecutive. Federal or military employees, or dependents of federal or military employees serving overseas, are exempted from this requirement.

**Veterans:** There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, [www.opm.gov/forms/pdf\\_fill/SF15.pdf](http://www.opm.gov/forms/pdf_fill/SF15.pdf) for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s)). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

This and other vacancy announcements can be found under [Attorney Vacancies](#) and [Volunteer Legal Internships](#). The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.